

# The Clearance Procedures for Unaccompanied Baggage

Declare to the customs via the **Red (Goods to Declare/Customs Service) Channel** upon arrival.

↓ \* Unaccompanied baggage shall be imported before the passenger's entry or within 6 months from the date of entry.

Received the **Air Waybill(AWB)** from the airline when the unaccompanied baggage is imported.

↓ \* The name of the recipient on AWB shall be the same as the passenger's passport.

Apply for customs clearance within 15 days from the day following the arrival date of the unaccompanied baggage.

↓ \* Opening hours: Mon ~ Fri, 09:00 ~ 16:00  
\* Necessary documents: AWB, Invoice, Packing List, Passport, Power of attorney for declaration

Head to the office of customs for clearance

↓ Please confirm where to apply for customs clearance in your case.  
A. Taipei Customs Clearance Building (if not declaring upon arrival) or Taiwan Air Cargo Terminal / Evergreen Air Cargo Terminal (if having declared upon arrival)  
B. Everterminal Air Cargo Terminal  
C. Farglory Air Cargo Terminal

Customs officer keys in and transmits the declaration data

↓ C1 (Bypass)

↓ C2 (Document Review)

↓ C3 (Document Review & Cargo Examination)

Duty Payment

↓  
Release